

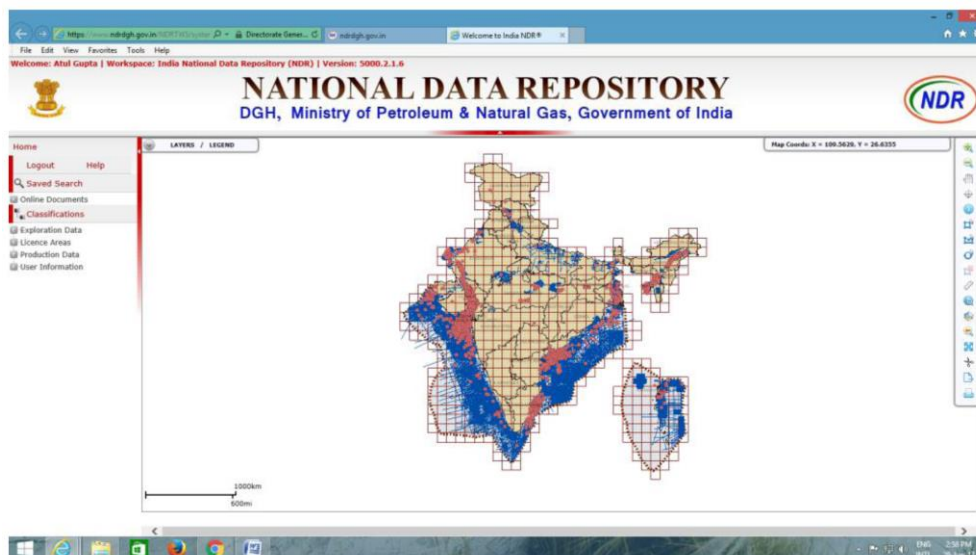
# Eol Submission Tutorial File

**Before Starting Eol submission form, following Information must be ready with the Applicant**

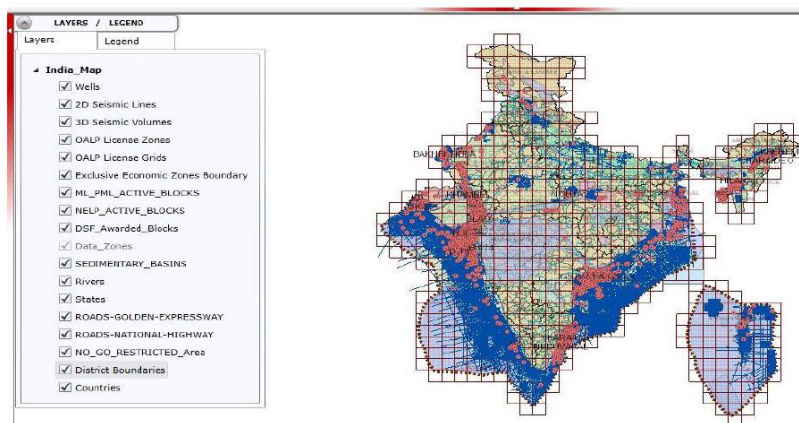
- 1) Unique Identification Numbers of the Sectors for which Applicant is interested in Submitting Eol from NDR site
- 2) Ready to make online payment of INR 500000 as application Fee.
- 3) Scan copy of Participation Bond of Requisite amount.
- 4) Scan Copy of Due-Diligence report of Prospectivity as per the Format provided.

## Steps for Submitting Eol

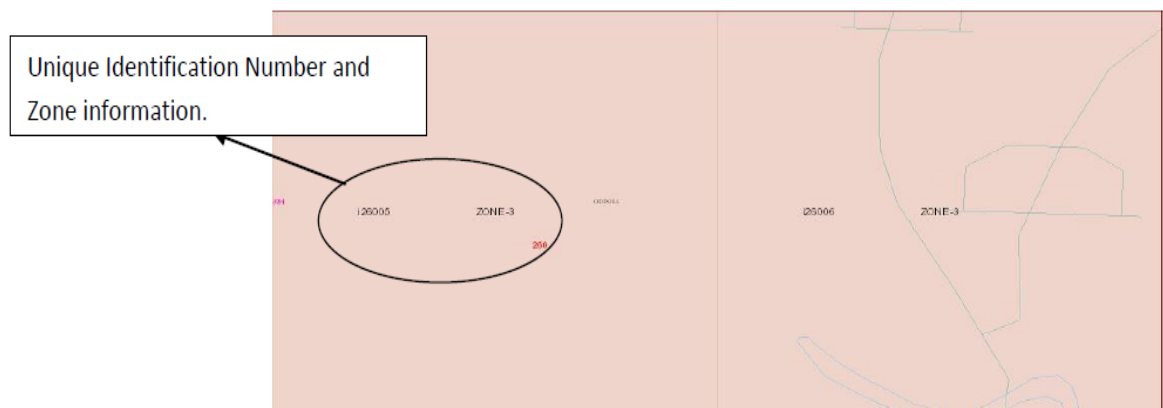
- 1) **Selecting Unique Identification Numbers of the sectors of your interest from NDR site**
  - a) Register at NDR site <https://www.ndrdgh.gov.in>
  - b) Login with your NDR credentials and the Landing Page will be as given below :



- c) Please select all the layers as shown below to get the information about existing PEL/ML areas, No Go areas, availability of data and zones classification.



- d) Using Zoom In and Zoom Out Tools placed at the right of the window, focus on the area of your interest.



After focussing into the area, two Informations viz Unique Identification number of the 10'X10' sector and classification of the area i.e zone 1, zone 2 and zone 3 will be clearly visible.

(Zone 2 and zone 3 are the areas where EoIs for Reconnaissance Contract can be submitted)

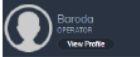
Further, division of 10'X10' sector into 1'X1' areas is not displayed on the layer at NDR, if the applicant wants to submit EoI comprising of area in 1'X1' and/or partial 1'x1' grids, then please send a request at [facilitationoal@dghindia.gov.in](mailto:facilitationoal@dghindia.gov.in) by mentioning the unique identification number of 10'X10' sector for which the applicant needs further division in to 1'X1' and/or partial 1'x1' grids.

Units less than 1'x1', in polygonal manner with curved/straight lines connecting corner points, will be allowed in the EoIs if complete 1'x1' grids are not available to cover area along natural boundaries like coastlines, State & International borders, boundaries of forests, national parks, riverine areas, sanctuaries, restricted/ No-Go zones, including intervening area among already awarded blocks etc.

## 2) Registration on EoI Portal

- Register at HELP EoI Submission Portal [www.dghindia.gov.in/help](http://www.dghindia.gov.in/help)
- An automated email on your registered email will be provided with your login credentials.
- After Login, applicant will land up on the page as shown below:

Submission of EoIs will be entertained between 10:00 AM to 05:00 PM (GMT +05:30) on working days only.



- HOME
- EDI SUBMISSION
- QUESTIONS

Welcome Baroda

List of EoIs submitted by applicant

Your Eoi Submission Status

List of EoIs submitted by other applicants

List Of EoIs Submitted By Other Parties

Search Box

EDI NO.	STATUS	ACTION
2017082619283150	as Draft	<a href="#">Eoi/Review</a>

PLEASE CHECK THE STATUS OF ALREADY SUBMITTED EOIS BELOW. IN CASE ANY OF THE ALREADY SUBMITTED EOIS CONTAINS THE AREA WHICH YOU ARE INTENDING TO SUBMIT, YOUR EOI WILL BE REJECTED AND APPLICATION FEE SUBMITTED BY YOU WILL NOT BE REFUNDED.

Show 10 entries

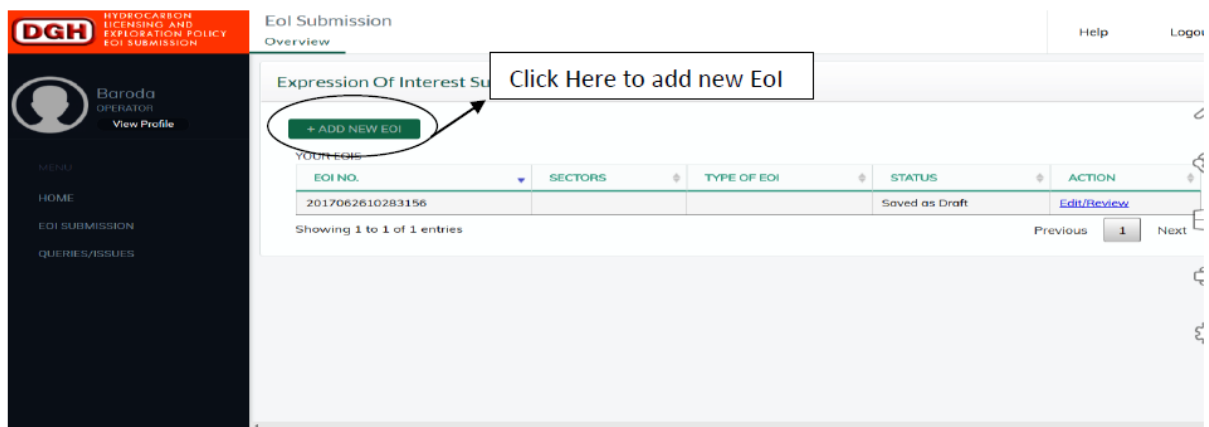
EDI NO.	STATUS
I-00073, I-00089, I-00062-000, I-00091, I-00090, I-00063-001	Approved
I-00104, I-00096-000, I-00096-001	Under Process
I-00055, I-00058, I-00021-000, I-00008-005, I-00005-002, I-00021	Under Process
I-01011, I-01012, I-01013, I-02002, I-02001, I-00990, I-00045, I-01014, I-01799, I-10001	Under Process
I-09021, I-09809	Under Process
I-12323	Under Process
I-13002, I-13003, I-13004, I-13005-011, I-13001, I-13005-021, I-13005-001	Approved

### 3) Checking availability of area for EoI Submission

- a) From the landing page, applicant can check the EoIs already submitted by other applicants. Before submitting the EoIs, applicant must check the status of the sectors for which they are going to submit the EoI. As per the policy EoIs will be entertained on First Come First serve Basis, so, if an application is made for an area already submitted by other user, will liable to be rejected.

### 4) Submission of New EoI

- a) On left hand Menu Bar, there are three Tabs viz Home, EoI Submission and Queries/Issues.
- b) For starting the EoI submission Process, click on the "EoI submission" Tab and you will be directed to the page having option for adding new EoI

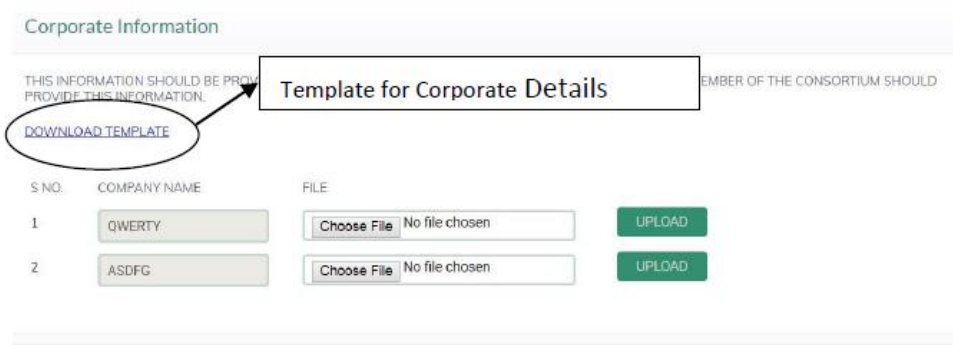


### 5) Completion of Application Form

- a) Application form is in the form of eight (08) Tabs. Each Tab is required to be filled by the applicant. Applicants can switch to next tab by completing the previous Tab.
- b) Application form can be edited any number of times before submission. After submission of the Application no change/Editing will be entertained.

### 6) Corporate Details

- a) Details of the proposed Operator, Details of the Consortium is required to be filled in the first two sections of the Form.
- b) In the last section of the Form, Corporate details of each consortium member including operator is to be uploaded in the format provided therein.



## 7) Sector Selection

a) Information Regarding **Type of Block** can be selected from the Dropdown List.

Type of Block	Frontier Deepwater	
10'x10' Sectors	Number(S) of Sector as per NDR	101, 60036, ...
1'x1' Sectors		101-001, 60036-100, ...

### b) 10'X10'Sector Information

- I. Sector Details are to be given in the form of Unique identification Numbers as per the NDR Published INDIA Map. (Explained in Section 1 of this document).
- II. Number of Sectors are allowed as per the OAL document issued.
- III. Format of Unique Identification Number must be same as per the NDR site.
- IV. In the event, whole sector of 10'X10' is not available, applicant can submit the EoIs in the form of 1'X1' and/or partial 1'x1' grids. Unique Identification Number for 1'X1' areas can be obtained from DGH by sending an email request on [facilitationoal@dghindia.gov.in](mailto:facilitationoal@dghindia.gov.in). Applicant has to Sent request mentioning the Unique Identification number of the 10'X10' sector for Which 1'X1' divisions and/or partial 1'x1' grids are required.

Units less than 1'x1', in polygonal manner with curved/straight lines connecting corner points, will be allowed in the EoIs if complete 1'x1' grids are not available to cover area along natural boundaries like coastlines, State & International borders, boundaries of forests, national parks, riverine areas, sanctuaries, restricted/ No-Go zones, including intervening area among already awarded blocks etc.

c) Information's regarding Type of Contract, Type of Hydrocarbon and Target Depth of Well /Target Horizons for Survey has to be filled by the applicant.

## 8) Pre-Qualification Criteria

- a) Informations regarding Pre-Qualification Criteria needs to be filled in this Tab.
- b) Applicants are requested to check their eligibility as per the OAL document.

## 9) Upload Files

In this section, applicants are required to upload the Due-Diligence Report and Scan copy of Participation Bond of requisite amount as per the OAL document.

### Upload Files

Due Diligence Report	<input type="button" value="Choose File"/> No file chosen
DETAILS OF THE BANK GUARANTEE	
BG No.	<input type="text"/>
BG File	<input type="button" value="Choose File"/> No file chosen
Name and Address of the Bank	<input type="text"/>
Issue Date:	<input type="text"/>
Date of Expiry of the BG	<input type="text"/>

### 10) Payment Details

Applicants are required to pay a non-refundable application fee of INR 500000 through Online payment Gateway.

Click on the link provided under the Payment Tab and follow the instructions. After Payment please save the receipt of Payment and fill Online payment reference Number and payment Date to proceed Further. Please upload the details of application fee in the prescribed format placed at Annexure-I below.

### 11) Contact Information

Applicant is required to provide a one point contact person's details. All the communication regarding EoI submission will be forwarded to him/her only

### 12) Declaration

Applicants are required to give details of the Authorized Signatory (Name and Designation)

### 13) Submission

Please check all your details before the final submission of the Application. Once submitted, no change will be entertained. After Submission Applicant is required to take out print of their application and submit the Hardcopy of the application with requisite documents as mentioned in the checklist.



## HYDROCARBON EXPLORATION LICENSING POLICY

### Format for Application Fee under Open Acreage Licensing Programme

(To be filled by Originator/Bidder)

Applicant Company	
EoI Window No./ OALP Bid Round	
EoI Number/Tender No.	
<b>Payment Details</b>	
Payment Mode (Credit Card/ Debit Card/ Net Banking/ Cheque/ Other)	
Payment Reference No.	
Payment Date	
Payment Depositor Name	
Contact No.	