

End User Guide

*for*

PEL / PML Data  
Management System



**DIRECTORATE GENERAL OF HYDROCARBONS**

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## How to access PEL / PML Portal

1. Open up [www.dghindia.gov.in](http://www.dghindia.gov.in)
2. Go to *Online Applications >PEL / PML Data Management System*.
3. Follow the instruction given on that page for DGH Root Certificate installation.
4. Access the application on the link given on that page.
5. Alternatively you can access the page directly by typing the following address on your browser (Internet Explorer/Google Chrome/Mozilla Firefox).

<https://online.dghindia.org/nocq>

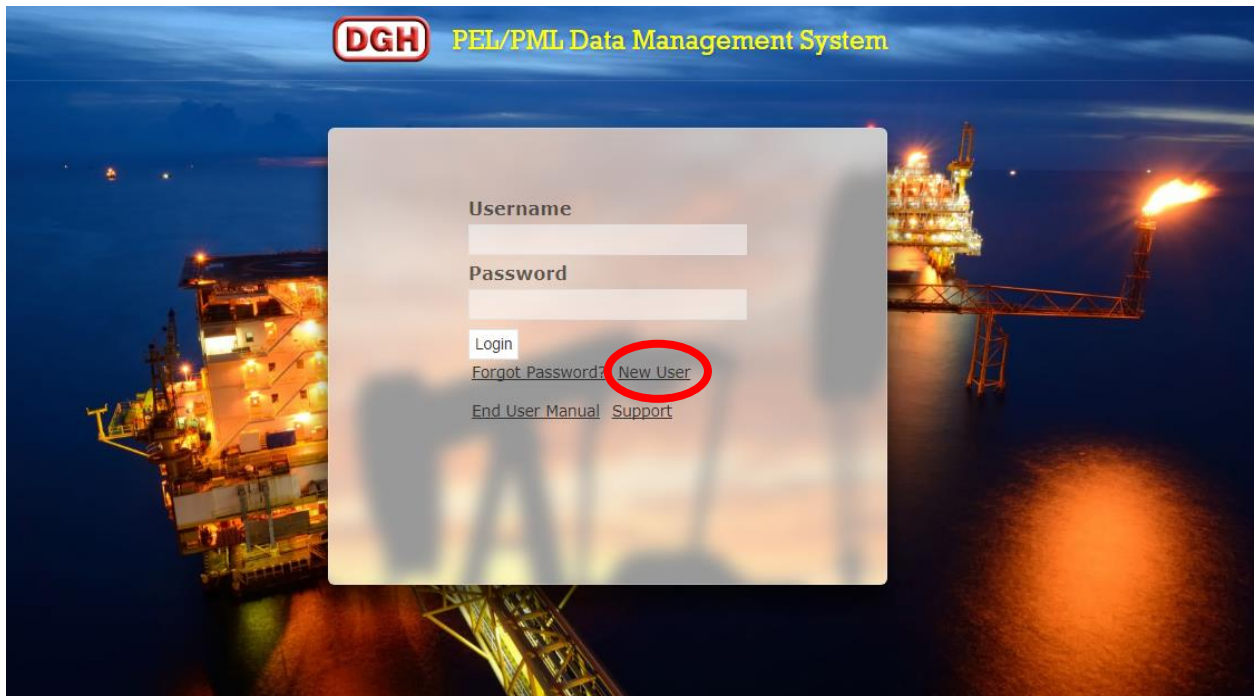
## 1. User Registration

National Oil Companies (ONGC & OIL) having producing asset in India in Nomination regime can become registered user of PEL/PML portal by providing some credentials, usually in the form of a username (or email) password and few other parameters.

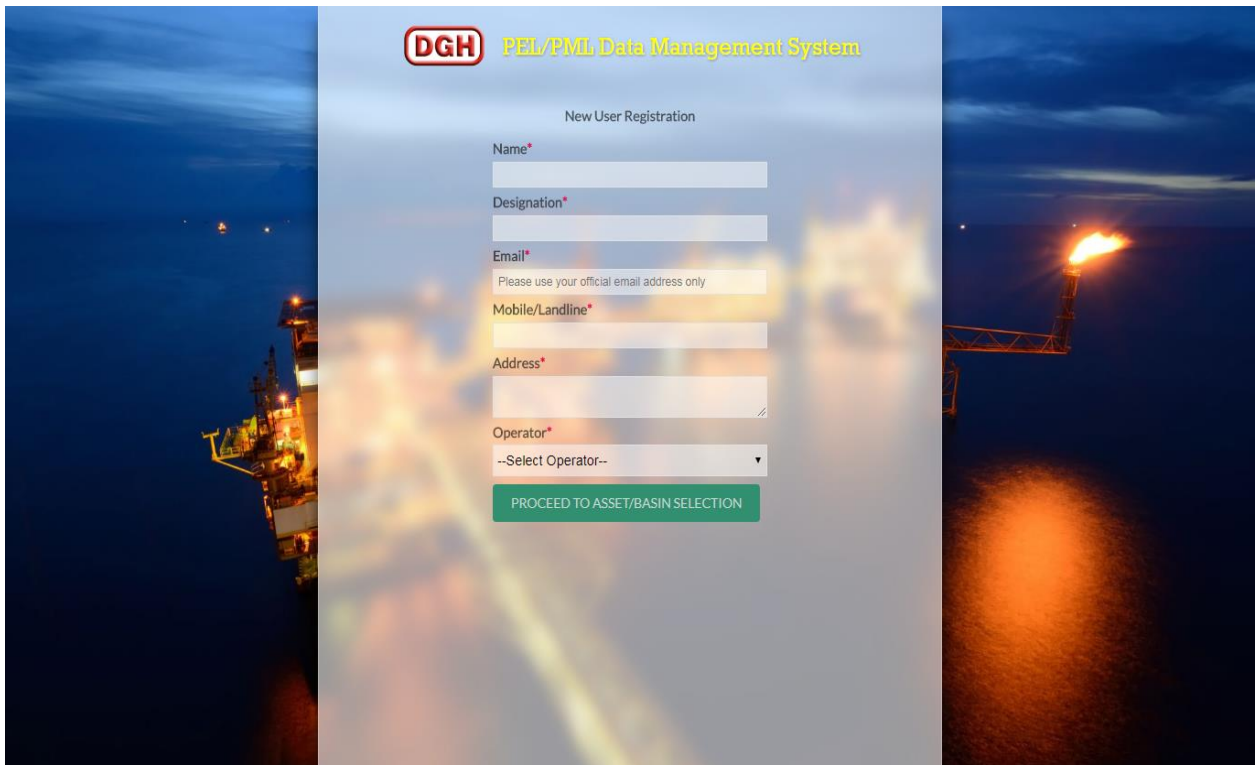
The user is required to take a printout of his application which is to be duly signed by his competent authorized person. The same is required to be sent to Coordinator (NOC) in DGH. After that, he/she can access the PEL / PML portal for Basin wise quarterly PEL/PML data input.

For registration, an applicant needs to follow the following simple steps –

**Step 1:-** Click on New User link.



**Step 2:-** Enter your details like Name, Designation, Email, Mobile number, Address and Operator. Finally click on Button Proceed to Basin/Asset selection. Please note that you must use an official email id only. Your login details will be sent to that email once it is approved.



**DGH PEL/PML Data Management System**

New User Registration

Name\*

Designation\*

Email\*  
Please use your official email address only

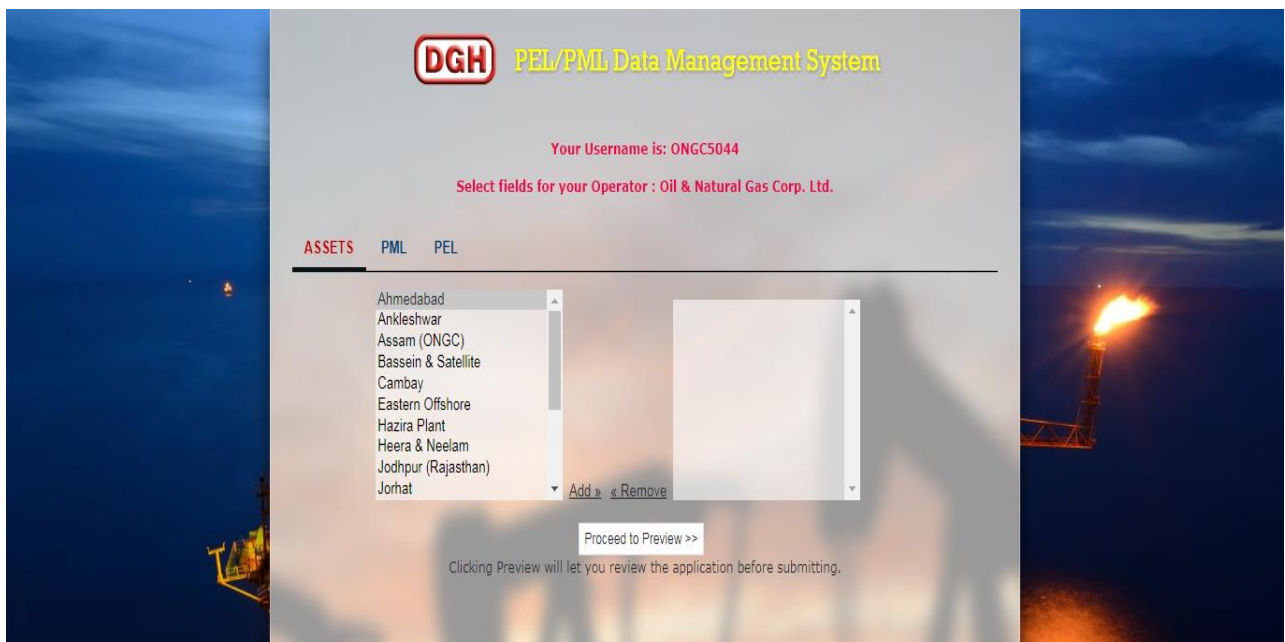
Mobile/Landline\*

Address\*

Operator\*  
--Select Operator--

PROCEED TO ASSET/BASIN SELECTION

**Step 3:-** You may now select the Basin / Assets you wish to manage from the given list and then click on Proceed to Preview to preview the details before submitting.



**DGH PEL/PML Data Management System**

Your Username is: ONGC5044

Select fields for your Operator : Oil & Natural Gas Corp. Ltd.

ASSETS PML PEL

Ahmedabad  
Ankleshwar  
Assam (ONGC)  
Bassein & Satellite  
Cambay  
Eastern Offshore  
Hazira Plant  
Heera & Neelam  
Jodhpur (Rajasthan)  
Jorhat

Add Remove

Proceed to Preview >>

Clicking Preview will let you review the application before submitting.

**Step 4:-** Click on the Confirm and Print button to complete your request and generate your application in PDF format.

**DGH**

Application for User Registration in PEL/PML Data Management System

Date: 23/11/2017

Username : ONGC0044  
Operator : Oil & Natural Gas Corp. Ltd.  
Applicant Name : Ankur Barasiya  
Designation : Senior Officer  
Email : ankur.barasiya@dghindia.gov.in  
Phone : 9979069740

Access required for:

Name	Type
Ahmedabad	Asset

Signature of Applicant

Signature and Seal of Approving Authority (for Oil & Natural Gas Corp. Ltd.)

**Notes:**  
1. You are required to print out a copy of the PDF generated after submitting this document and get it duly signed. The signed document must be sent to DGH.  
2. Once your application is approved at DGH, your password will be sent to your email.

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Fax: +91 120 2472049 Email: bitopan.duarah@dghindia.gov.in

The applicant is required to take a printout of this application and get it duly signed by their competent authorized person. The same is required to be sent to Coordinator (NOC) in DGH. After that, he/she can access the PEL / PML portal for Basin wise quarterly PEL/PML data input.

The applicant will get his user-id and password on his email once he/she has been approved at DGH.

## 2. Login Process

The action of providing the proper credentials for a website is called logging in, or signing in.

As a user, you are required to enter your **User ID** and **Password** and then click on the Login button to login into the system. You will find your User ID and Password in your email inbox once you have been approved by DGH.

After logging in it is recommended that you change your password by going to your Profile and clicking on Change Password.



### 3. PEL wise quarterly progress report

The PEL wise quarterly progress Form maybe accessed by going to **PEL tab**.

The PEL wise quarterly progress report is used to enter quarterly PEL data for respective Basins.

The user must select a Basin, PEL, Quarter and Financial Year for which they wish to enter data from the panel on the right side. The activities for a particular quarter have been divided into different categories (shown on the left panel). The user needs to choose an activity and then can enter data in the relevant fields.

The user has to provide the annual planned activities from starting of Financial Year (FY). Also, the user has to provide planned activities of performance during quarter from starting of the particular quarter and actual activities of performance during quarter has to be entered after end of the particular quarter.

The user has the option to save the data either in Draft or Final submission mode by clicking **Save as Draft** and **Save as Final** buttons respectively.

Data submitted by clicking on *Save as Final* shall not be modified later. Therefore, the user must verify the data properly before clicking on *Save as Final*. Only data submitted by clicking *Save as Final* will appear on reports. If you wish to modify the data later, click on *Save as Draft*.

PEL/PML DATA MANAGEMENT SYSTEM

Welcome Ankur Barasiya (ONGC5043)  
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[Support](#)

QUARTERLY PROGRESS(PEL)
PEL
PML

PEL wise quarterly progress report (Quarter: 3 FY: 2017-2018)

Name of PEL: <b>BB-OS-DW-I</b>	Area: <b>7537 Sq. Km</b>	Name of Basin: <b>MUMBAI OFFSHORE</b>
Date of initial Grant: <b>28/12/2004</b>	Date of Re-grant:	PEL valid up to: <b>01/12/2014</b>

1. Planned vs Actual Activities

Activities	Annual Activity		Performance during Quarter		Cumulative Performance during year			Reason for variation in planned & Actual
	Planned		Planned	Actual	Planned	Actual	% of Achievement	
2D LKM					400	500	0.00	
3D SKM					800	500	0.00	
Exploratory Wells (no.)					6	4	0.00	
Appraisal Wells (no.)					21	7	0.00	
Other activities, if any								

2. Discovery made if any:

Sr.No.	Discovery Name	Discovery Date	Remarks	Action
1				

3. Financial Performance(In USD MM):

Annual	Performance during Quarter	Cumulative Performance during year

Company: Oil & Natural Gas Corp. Ltd.

Basin: MUMBAI OFFSHORE

PEL: BB-OS-DW-I

Quarter: Q3

Year: 2017-2018

PRINT

Verified & Checked by:- Ankur Barasiya (Senior Officer) , ankur.barasiya@dghindia.gov.in , 9978969740

Application developed and maintained by IT Department DGH



## 4. PML wise quarterly progress report

The PML wise quarterly progress Form maybe accessed by going to **PML tab**.

The PML wise quarterly progress report is used to enter quarterly PML data for respective Basins.

The user must select a Basin, Assets, PML, Quarter and Financial Year for which they wish to enter data from the panel on the right side. The activities for a particular quarter have been divided into different categories (shown on the left panel). The user needs to choose an activity and then can enter data in the relevant fields.

The user has to provide the annual planned activities from starting of Financial Year (FY) along with Date of production commencement, Present production rate and Cumm. Production.

Also, the user has to provide planned activities of performance during quarter from starting of the particular quarter and actual activities of performance during quarter have to be entered after end of the particular quarter.

The user has the option to save the data either in Draft or Final submission mode by clicking **Save as Draft** and **Save as Final** buttons respectively.

Data submitted by clicking on *Save as Final* shall not be modified later. Therefore, the user must verify the data properly before clicking on *Save as Final*. Only data submitted by clicking *Save as Final* will appear on reports. If you wish to modify the data later, click on *Save as Draft*.

PEL/PML DATA MANAGEMENT SYSTEM

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QUARTERLY PROGRESS(PML)
PEL
PML

PML

**PML wise quarterly progress report (Quarter: 3 FY: 2017-2018)**

Name of PML: <b>Geleki</b>		Area: <b>27.94 Sq. Km</b>	Name of Basin/Asset: <b>Assam-Arakan/Assam (ONGC)</b>	
Name of fields (Area) under this PML: Add Fields				
Date of initial Grant: <b>16/08/2010</b>	Date of Re-grant:	PML valid up to: <b>15/08/2030</b>	Date of production commencement:	
Present oil production rate(tbl/day):	Present gas production rate(mmscmd):	Cumm. oil production(since inception) (mmt):	Cumm. gas production(since inception) (bcm):	

**1. Planned vs Actual Activities**

Activities	Annual Activity	Performance during Quarter		Cumulative Performance during year			Reason for variation in planned & Actual
	Planned	Planned	Actual	Planned	Actual	% of Achievement	
2D LKM				34	43	0.00	
3D SKM				4	3	0.00	
Exploratory Wells (no.)				34	3412	0.00	
Appraisal Wells (no.)				4	41	0.00	
Development Wells (no.)				134	43	0.00	

Company :  
Oil & Natural Gas Corp. Ltd.

Basin:  
Assam-Arakan

Asset :  
Assam (ONGC)

PML :  
Geleki

Quarter:  
Q3

Year:  
2017-2018

Save as Draft

Save as Final

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